



**Pre-Assessment Information**

Please complete the form below to the best of your ability. “I do not know” is an acceptable answer to any of the cybersecurity questions. Your answers will provide the assessment team with some initial understanding of the system and processes and will help maximize efficiency.

<b>GENERAL INFORMATION</b>		
Company Name:		
Street Address	Suite #	
City	State	Zip Code
Company Website:		
Number of Sites: (If >1 site, please indicate where additional sites are located)	Do you plan to access CUI information at multiple sites?  Yes          No	
Number of Employees:		
Brief Company Description: (What do you do?, Who are your typical customers?)		
<b>POINT OF CONTACT</b>		
Manager for this compliance effort and relationship with MD MEP?	NAME	
	EMAIL	
	PHONE	
IT Manager	NAME	
	EMAIL	
	PHONE	
Other IT POC	NAME	
	EMAIL	
	PHONE	
<b>BUSINESS OPERATIONS QUESTIONNAIRE</b>		
How long has your business been a DoD supplier?	What types of products do you manufacture for DoD customers?	
Does your business receive information from DoD customers that must be controlled, securely processed, and securely stored?  Yes          No	Have you received notice from a DoD customer requiring CUI compliance on an existing contract or in a solicitation?  Yes          No	

What percentage of your business is derived from DoD customers?	Have you received any requests from “prime contractors” to provide CUI compliance status information for your business?  Yes      No
<b>CYBERSECURITY QUESTIONNAIRE</b>	
Names of your Domains (FQDN) and their network size?	Total Number of User Accounts?
Do you have remote workers?  Yes      No	Do you own and operate manufacturing equipment that is no longer supported/maintained by the manufacturer?      Yes      No      Unsure
Number of Information Systems (IS) Devices (workstations, laptops, etc.)	Are Mobile Devices Used on the IS?  Yes      No
Do you have a manufacturing floor with connected devices?  Yes      No	Have you ever had malware, suffered a breach or cyber attack? Would you know if you did?
Do you have a dedicated FTE who supports your IT environment or do you outsource to an MSP?	Do you have an annual budget for IT equipment, upgrades, and updates?
Do you use wireless access as part of your daily network activity?  Yes      No	
What IT Policies and Procedures are in place? (It is okay right now if none are documented)	
What types of Sensitive Information do you process? (CUI, ITAR, PII, etc.)	

**ASSESSMENT INFORMATION GATHERING**

In order to make the assessment process as effective and efficient as possible, please provide any available documentation. It is okay if nothing is available at this time.

Applicable documents may include:

- IT Layout - network diagrams/architecture/asset lists
- Description of IT administration applications/tools being used
- Policies & Procedures (Especially related to IT, physical security, or personnel security)
- Incident Response Plans
- Disaster Recovery Plans
- Responsibility Roster